

Subject: PQL Approval Request for: **Project:** **FMS#:**

To: Nicholas Mendoza, ACCO **From:** **Date:**

This memo is to request approval to issue the aforementioned project to the selected Pre-Qualified List below (Check one) :

- ☐ Installation of Styrene-Butadiene-Styrene (SBS) Modified Bitumen Roofing System
- ☐ Installation of Cold Fluid Applied Reinforced Membrane Roofing System
- ☐ Reconstruction and restoration of Landmarked and Landmark-Quality Buildings
- ☐ General Construction – Small Projects (\$500,000 - \$3 million)
- ☐ General Construction – Medium Projects (\$3 million – \$10 million)
- ☐ General Construction – Large Projects (Over \$10 million)

Funding Source: ☐ 100% City-funded

Contract Engineer's Estimate: \$_____

Brief Description of Work:

It is required to include this memo with signatures below when providing the aforementioned contract to Legal for review. The scope of the project has been reviewed and fits within the scope of the selected PQL. It is further confirmed that no exclusionary reason otherwise exempts this contract from solicitation to the PQL.

Program Director: _____

Assistant Commissioner/Executive Director: _____

ACCO: _____